CAN

Collaborative Area Network Monday, March 11, 2013, 3:00pm Town Hall, Conference Room B

<u>Minutes</u>

Present: Deb Adamczyk, Kelly Allen, Anne Bladen, Susan Daley, Kathleen Krider,

Rachel Leclerc, Avery Lenhart, Mary Jane Newman, Susan Rozelle, and

Sarah Delia

Regrets: Lisa Dahn

WHAT (Topic)	DISCUSSION	OUTCOME
Call to Order Change to Agenda Minutes	K. Krider called the meeting to order at 3:03 pm. K. Krider would like to add 2 items to New Business, the Quality Enhancement Grant and the Data Institute Review and approval of 2/25/13 Minutes.	The Minutes of the February 25, 2013 Meeting were approved unanimously.
Old Business	 CAN Brochure: K. Krider provided members with a fourth draft of the CAN Brochure. Discussion took place regarding further revisions of the brochure. Comments included: The brochure looks nice and is easy to read. Logos for each public school should be included. The statement "by district" should be added next to the public school information. Remove the quotes from the back of the brochure and add the MAC logo and CAN Mission Statement. Add MAC results statement. Straighten text box on the front of the brochure. Week of the Young Child – One Book Event, presented by Mary Jane Newman. The Week of the Young Child will be April 13 – 20. The display boards are complete, the QVCC students worked very hard on them and they look very nice. They are ready to be distributed. The packets and books are ready to be distributed as well. K. Krider will pick up the display boards and packets and will distribute to the 4 Centers, to Rachel for the public schools and to the home providers. 	Rachel Leclerc will forward the public school logos to Kathleen and Sarah Rachel will find the CAN Mission Statement and forward to Kathleen and Sarah Kathleen will make the revisions to the brochure and present at the April CAN meeting.

 This information will be disseminated via a Facebook Page. There will be surveys to collect data on the event. There will be healthy snacks. 	
 Big Book to K status Rachel said that pictures are being taken for the updated Big Book. Each of the 4 Centers had Big Books. Willow House and Mansfield Discovery Depot each need updates. Child Labs will need a book, they had one and it was recalled to update it. It is not known if Community Children's Center has one or not. It is not known of the Montessori Schools have a Big Book or not. 	Kathleen will check with Mount Hope and Oak Grove as well as the Public Library.
 Deb Adamczyk brought and distributed the public schools transition Plan Susan Daley sent out an updated Transition Plan 	
 Assessment Tools – Kathleen Krider Training is coming up Should the home care providers and the Montessori schools use the same tools for assessment? Mary Jane mentioned that she couldn't guarantee the use of assessment tools by home care providers. There is a question of alignment with guidelines. Sharing assessment tools would be a good beginning; this should include the curriculum piece. It was suggested that all the pieces of information should be brought together Curriculums at the public schools use assessment tools and benchmarks. All 3 public pre-schools are on the same plan 	
 For the next meeting all should bring in their assessments and corresponding curriculum; lesson plan, sample of different assessments Discussion of MAC birth to three deficit, how to capture the parent audience for birth to three, parent training for literacy. PAT (Parents As Trainers) was mentioned. What initiatives would be helpful for administrators to connect to birth -3 parents? 	The 4 Centers and the public schools should bring in samples to conduct a crosswalk of assessments.
 Quality Enhancement Grant – Kathleen Krider Current QEG is slated to pay for training on a Saturday for CPR/First Aid The grant is due May 17, 2013. 	
	Facebook Page. There will be surveys to collect data on the event. There will be healthy snacks. Big Book to K status Rachel said that pictures are being taken for the updated Big Book. Each of the 4 Centers had Big Books. Willow House and Mansfield Discovery Depot each need updates. Child Labs will need a book, they had one and it was recalled to update it. It is not known if Community Children's Center has one or not. It is not known of the Montessori Schools have a Big Book or not. K-Transition Handout – Susan Daley Deb Adamczyk brought and distributed the public schools transition Plan Susan Daley sent out an updated Transition Plan Assessment Tools – Kathleen Krider Training is coming up Should the home care providers and the Montessori schools use the same tools for assessment? Mary Jane mentioned that she couldn't guarantee the use of assessment tools by home care providers. There is a question of alignment with guidelines. Sharing assessment tools would be a good beginning; this should include the curriculum piece. It was suggested that all the pieces of information should be brought together Curriculums at the public schools use assessment tools and benchmarks. All 3 public pre-schools are on the same plan. For the next meeting all should bring in their assessments and corresponding curriculum; lesson plan, sample of different assessments Discussion of MAC birth to three deficit, how to capture the parent audience for birth to three, parent training for literacy. PAT (Parents As Trainers) was mentioned. What initiatives would be helpful for administrators to connect to birth -3 parents?

	 What should we do with the funds for the QEG; training teachers in assessments, paying for school credentials or support network for home care providers. Math Assessment piece – training in assessments for certified teachers or any teachers? The CPR Training will take all day. This is primarily for day care personnel. We will need to take into account the number of attendees for training session and will need to plan a training day. For next year we will continue with the training category; other suggestions are math numeracy, benchwork assessments or more CPR/First Aid training. 	Deb Adamczyk will bring in the Common Core Standards for Kindergarten.
Adjournment	The meeting adjourned at 4:15pm. Next CAN meeting: Monday, April 8, 2013 at 3:00PM Agenda topics: Please send to kriderk@mansfieldct.org Respectfully submitted, Sarah Delia Assistant to the Early Childhood Services Coordinator	